

## TPPG Board Meeting Minutes

January 17, 2017

### Members Present:

Charlotte Fristoe, President

Katie Bellflower, Vice President

Amanda Hunter, Secretary

Robert Hunter, Treasurer

Amanda Thomas, Membership Chair

Steven Saccio, Print Competition Chair

Nina Atkinson, Sergeant at Arms

Linda Long, Past President

Kira Derryberry, Past President

AJ, Member at Large

The meeting was called to order at 6:12pm.

### **General Items (Charlotte)-**

We need to update the board info on the website, and add Amanda Hunter and Robert Hunter.

Kira will take headshots for Robert and Amanda to match the others.

We need to review Board Member duties and add to each description. We can take home lists and add to it and re-group in February to discuss them and make any changes. Material is in the Drop Box as "Board SOG".

Look at the Merit info of Board Members – We need to see if we need to submit our merits to FPP. We should go online and make sure the merits are there.

News Letter: Need to add Christmas party prize sponsors.

### **Meeting Dates:**

TPPG Dates

\*Feb was adjusted because of Liberty's schedule.

1/23

2/13

3/20

4/17

5/15

6/19  
7/17  
8/21  
9/18  
10/16  
11/20

January meeting: Layout for the monthly meetings is changing to help bridge the gap for some hesitant photographers that may want to join. AJ, Steve, and Ryan and Kylee will be doing some demos over the next few months. New intro “game” to introduce yourselves to members.

#### Board Meeting Dates (Subject to Change)

1/17  
2/6  
3/6  
4/3  
5/1  
6/12  
7/3  
8/7  
9/5  
10/2  
11/6

#### Speaker Report:

Feb - Katie and Kevin Jimenez (photoshop)  
March – Ann Mosier (senior/films)  
April – ?? Newborn or wedding Crystal?? Amanda is going to reach out to Crystal Radlinsky  
May – Salon prep at Liberty Bar  
June – Salon – Keep it at Hotel Duval  
July – Nov. – Need to get speakers  
December – Holiday Party

Pete Write cancelled for the April Meeting. Charlotte emailed several times to reschedule but has not heard back from him.

If we book local people to speak at the TPPG meeting (who we cannot pay), should we use the unused \$250 speaker fee to a separate pot in case we want to pay a monthly speaker more in order to encourage them to come speak?

Speaker fee up to \$250 including hotel. Anything over needs to get approval from the board.

## Financial Report- Robert

We need to update the financial info with Wells Fargo to get appropriate people on and off of account. We need to make sure Alicia get's all of the necessary information to Robert as quickly as possible.

TPPG

### Statement of Financial Position

as of December 31, 2016

#### ASSETS

Wells Fargo	8,264.88
PayPal	2,055.61
Total Assets	10,320.49\$

#### LIABILITIES

Total Liabilities	1,475.10\$
Net Assets	8,845.39\$

### Statement of Financial Activity

Month of December 2016

#### INCOME

No-Print	
Holiday Party Tickets	
Total Income	-\$

#### EXPENSES

Christmas Party Venue	1,204.80
Credit Card Fees (Square/PayPal)	16.76
Total Expenses	1,221.56\$
Net Income	(1,221.56)\$
Net Assets beginning of Period	10,066.95\$
Net Assets end of Period	8,845.39\$

## Membership Report – Amanda/Charlotte

Last year we had 40 at close of 2016. We have 12 joined for 2017. We anticipate a lot more joining at the January meeting with a 10% discount. New membership form is updated and in Drop box. Member Packet is getting updated for this year as well. Katie will get all of that ready and uploaded for Amanda T. to take over.

### Motion by Charlotte-

½ price member ship starts in July.

Charlotte 1<sup>st</sup>

Nina 2<sup>nd</sup>

Resolution – A resolution was made

We need to make sure we are enforcing visitors policy, per the by-laws, so guests only get one free meeting per year at regular meetings. Guests may purchase a Holiday Party ticket at the stated ticket price.

New members must submit tax certificates via email when submitting the membership forms. Let new prospects know to bring the tax ID to the meeting to get the 10% savings at the meeting. Amanda T. will do a sweep in March of Tax ID paper work to make sure everyone has them in.

### **Affiliate News**

PPA Renewal Statement:

The PPA renewal information has been turned in by the deadline of December 31, 2016 in order to not lose affiliation status. TPPG meets the requirements for the number of PPA members as members of the Guild.

Motion By Charlotte- To ratify and sign the PPA Principles Affiliation.

2<sup>nd</sup> by Linda

Resolution: The resolution has been made

Affiliate leaders group on Facebook is a good way to try to get everyone productive and share ideas with other guilds.

### **PPA Grass Roots Program (Kira)**

We need to make sure we all are signed up. There may have been some people that already signed up but that need to re-do their sign ups because they were somehow taken off of the list. We need to get enough signatures to pass it. It's for anyone who does creative work. Kira had an idea to have an iPad at the membership table to sign up at our monthly meetings.

Katie has PPA materials to bring to the meeting about signing up.

### **Website and Social Media**

Facebook Admins: Charlotte, Katie, Steven, and Amanda H.

Website Admins: Katie and Kira (until Katie learns how)

MailChimp Admins: Charlotte and Katie

Print Comp: Steve will continue to announce the winners; Katie will update the website with the winners

Add Amanda H. and Robert H. and Remove Alicia to DropBox and Facebook

### **FPP (Steve)**

We are working on a campaign for reaching out to other guilds.

The Spring Seminar is coming up in March. Kira met with Bow Stern for FB ads for Florida school and Focus. They'll be marketing toward getting new people. Charlotte will put FPP info in presentation for meetings too. There will be a group discount for the Seminar if we have more than 10. The date is March 5<sup>th</sup> 2017.

Florida workshops is coming up. If you want to do a scholarship you have a while to sign up.

### **Print Comp**

Keeping the same guidelines to Define the Emerging Artist category: 2 years or less, and has the most points through the year wins. The winner will be announced at the annual Christmas Party in December.

Motion by Linda- To give FPP membership to the winner if funds are available.

Charlotte 1<sup>st</sup>

Steve 2<sup>nd</sup>

Resolution: The resolution has been made

Amanda Hunter received the Emerging Artist for 2016, but is already an FPP member so we can pay her FPP membership for 2017.

### **Salon**

We need judges. Linda and Steve will work together to find judges. Possibly Kira could be available to moderate between Judges if Linda has to step out. Kevin Floyd was mentioned as a good option to reach out to. We will likely keep Salon at Hotel Duval.

### **2017 Events**

Going Pro Event - Forum on how to get legal. Should we do that again? It was well received in 2016. Possibly get an accountant to come in and speak about taxes?? We are thinking of holding it In February 2017. We will need to get with Liberty and figure out a date. We will vote on the date on the FB page.

Family Fun Day – for all the families of members maybe in April.

Creativity Retreat – TAPPA did a photo safari that had a good outcome. We should so a one day thing somewhere local. It wont be limited to a specific number of people. Possibly at Katie's families house on the Wakulla River. There should probably be a fee for whoever wants to join.

### **Membership Issue**

Charlotte called executive session.

Regarding the communication between anyone with a grievance, issues will be sent to the board email address and should be signed from the entire board. All formal complaints must be done in writing.

We need to decide what to do if anyone with complaints against them tries to join TPPG.

If it goes any further, we will reach back out to PPA and file a formal complaint.

We need to address to code of ethics and by laws.

**Meeting adjourned at 7:59pm**